

CITY OF NOWATA, OKLAHOMA
Fiscal Year 2017/2018 Annual Budget

BUDGET MEMO

June 2, 2017

The 2017/2018 Annual Budget for the City of Nowata is presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act. Consistent with prior year's presentation, an explanation of the expense categories can be found below for reference:

<u>Object Category</u>	<u>Expenditures</u>
Personal Services	Salaries & wages, employer portion of health insurance, retirement, and related payroll taxes
Materials & Supplies	Office supplies, small tools, supplies to repair infrastructure, chemicals, fuel, etc.
Other Charges & Services	Utilities, annual dues, property/liability insurance, accounting, legal fees, etc.
Capital Outlay	Equipment, vehicles, infrastructure, buildings, land, etc. over \$1,500 to be used more than 1 year
Debt Service	Principal and interest payments on debt

The proposed budget includes the following highlights:

- Recurring revenues, specifically sales and other taxes, are budgeted at 90%, as indicated in the fund detail. The conservative approach of 90% collections will provide a moderate windfall of approximately \$86,500 if sales tax remains consistent with FY17.
- Utility rate increases have been included in the budget at 5% for sewer and garbage services of all residential and commercial customers, which will generate additional revenues of \$45,000. Water rate increases are consistent with the plan proposed by Karen Conrad in September 2016.
- An amount equal to \$45,000 in salaries is budgeted for pay increases to be divided amongst employees based on merit, as determined by Commission. Personnel costs represent approximately 73% of the General Fund budget, and 34% of the Municipal Authority budget. Collectively, personnel costs for the City are in excess of \$2 million, and are the City's largest use of resources.
- As of the date of the memo, we have not received any information regarding health insurance costs for the City. As such, we have included a 5% estimated increase.
- A lease-purchase agreement for 1 new police vehicle has been included in this budget, funded out of the Police Capital Outlay account. Accordingly, the Police Materials & Supplies and Police Other Charges & Services budgets in the General Fund have been reduced by a combined \$2,500 in anticipation of reduced repair & maintenance expenses associated with current vehicles.
- Capital outlay items included in this year's budget total \$100,000 as follows: \$40,000 in General Fund Administration for roof repairs on City buildings, and \$60,000 in Municipal Authority Water Department for the replacement of filters.

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- The City's existing Debt Service requirements are included in the proposed budget.

	<u>Amount</u>	<u>Maturity Date</u>
<u>General Fund</u>		
Armstrong Bank - Mini Excavator	\$ 13,183	May 2018
<u>Municipal Authority</u>		
2007 Revenue Bonds	\$ 214,100	March 2037
CAT Financial Services - Excavator	\$ 19,224	December 2023
<u>Fire Special Revenue</u>		
Regent Bank - Fire Truck	\$ 21,780	April 2025
<u>Airport Econ Development Authority</u>		
Regent Bank - Extending Utilities	\$ 65,520	May 2018
<u>Police Capital Outlay</u>		
Lease-Purchase 1 New Vehicle	\$ 12,000	May 2019
	<u>\$ 345,807</u>	<i>New Debt in FY18</i>

- As noted in discussions with management and the Commission, the City needs to secure financing for the ongoing operational debt incurred by the City. Additionally, there is an opportunity for untapped funds with regard to an Ambulance district. We continue to recommend that the City look at these options for increasing revenues and improving cash flow.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the fiscal year 2017/2018 budget was initially presented to Council in May 2017. The City held a public hearing on June 12, 2017.

The legal level of control for the City's 2017/2018 budget is established at the Department level. Additional detail is provided for analysis purposes only. If you have any questions, please contact Meredith Meacham Wilson, CPA.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the the proposed City of Nowata Fiscal Year 2017/2018 Annual Budget will be considered at a public hearing held June 12, 2017 at a Special Meeting of the City Council. Copies of the proposed budget are available for review in the Office of the City Clerk at the Nowata City Hall. Notice is hereby given that the City of Nowata FY18 Annual Budget will be considered for adoption during a meeting of the City Council on June 12, 2017.

CITY OF NOWATA OKLAHOMA
Fiscal Year 2017/2018 Annual Budget

BUDGET SUMMARY

	BEGINNING BUDGET BALANCE	REVENUES	EXPENSES	TRANSFERS	Net Change	ENDING BALANCE
GENERAL FUND	\$ 32,257	\$ 1,200,370	\$ (1,482,453)	\$ 250,000	\$ (32,083)	\$ 174
ENTERPRISE FUNDS						
Nowata Municipal Authority	\$ 23,391	\$ 1,983,433	\$ (1,631,481)	\$ (361,100)	\$ (9,148)	\$ 14,243
Nowata Emergency Medical Authority	5,000	318,010	(382,314)	65,100	796	5,796
Airport Economic Development Authority	2,500	35,591	(83,760)	46,000	(2,166)	334
TOTAL ENTERPRISE FUNDS	\$ 30,891	\$ 2,337,037	\$ (2,097,555)	\$ (250,000)	\$ (10,517)	\$ 20,374
SPECIAL REVENUE FUNDS						
Capital Improvement (Harmon)	\$ 100	\$ 100	\$ (200)	\$ -	\$ (100)	\$ -
Cemetery Care Fund	890	2,510	(3,400)	-	(890)	-
Police Capital Outlay	21,500	15,000	(12,000)	-	3,000	24,500
Fire Special Revenue	50,000	19,100	(24,280)	-	(5,180)	44,820
Grant Management	673	-	-	-	-	673
TOTAL SPECIAL REVENUE FUNDS	\$ 73,163	\$ 36,710	\$ (39,880)	\$ -	\$ (3,170)	\$ 69,993
GRAND TOTAL ALL FUNDS	\$ 136,311	\$ 3,574,118	\$ (3,619,888)	\$ -	\$ (45,770)	\$ 90,540

**CITY OF NOWATA OKLAHOMA
ANNUAL CAPITAL/OPERATING BUDGET
FISCAL YEAR 2017-2018**

**GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	Actual 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018	
REVENUE SUMMARY					
Sales tax	\$ 832,486	\$ 750,075	\$ 861,851	\$ 779,115	90%
Tobacco tax	8,266	8,940	10,008	9,007	90%
Beverage tax	48,320	45,563	64,706	58,235	90%
Vehicle/Gasoline tax	31,332	29,709	19,743	17,769	90%
Other tax	1,475	1,368	160	144	90%
Franchise fees	97,917	105,000	109,038	105,000	
Fines & fees	110,780	25,500	145,233	145,000	
Licenses & permits	23,718	21,000	22,840	21,000	
Charges for services	10,619	17,000	18,242	17,000	
Misc income	52,882	7,500	53,817	25,000	
Grants/donations	7,499	-	46,752	-	
Interest	61	-	874	100	
Reimbursement	25,455	30,000	11,295	23,000	
Total General Fund Revenues	\$ 1,250,810	\$ 1,041,656	\$ 1,364,159	\$ 1,200,370	
EXPENDITURE SUMMARY					
General Government:					
City Manager					
Personal services	\$ 95,518	\$ 90,152	\$ 55,708	\$ 74,419	
Materials & supplies	-	-	117	-	
Other services/charges	369	100	10,060	100	
Capital outlay	69,265	-	-	-	
City Clerk					
Personal services	53,731	48,905	33,381	48,866	
Materials & supplies	-	-	8,924	5,000	
Other services/charges	2,181	1,250	3,177	1,250	
Administrative					
Personal services	61,762	75,160	59,210	63,933	
Materials & supplies	141,682	9,500	14,839	9,500	
Other services/charges	52,563	10,000	250,000	125,000	
Capital outlay	319	-	5,939	40,000	roof repairs
Sub-Total - General Government	477,389	265,067	441,385	368,068	
Court:					
Personal services	-	-	112	-	
Materials & supplies	-	-	74	-	
Other services/charges	2,228	3,000	22	500	
Sub-Total - Court	2,228	3,000	238	500	
Police:					
Personal services	367,576	464,762	455,538	469,934	
Materials & supplies	54,450	20,000	26,273	19,000	
Other services/charges	7,856	29,000	49,572	37,500	
Capital outlay	15,182	-	18,296	-	
Debt Service	-	-	-	-	
Sub-Total - Police	445,065	513,762	549,649	526,434	

**GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	Actual 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018
Parks:				
Personal services	45,398	43,516	65,503	83,439
Materials & supplies	7,383	3,500	1,776	1,500
Other services/charges	14,692	22,000	2,611	2,500
Capital outlay	199	-	-	-
Sub-Total - Parks	<u>67,672</u>	<u>69,016</u>	<u>69,890</u>	<u>87,439</u>
Fire:				
Personal services	196,897	208,398	231,036	243,878
Materials & supplies	42,801	20,500	21,000	18,500
Other services/charges	35,741	22,500	33,443	22,500
Capital outlay	14,702	-	5,300	-
Debt service	5,536	-	-	-
Sub-Total - Fire	<u>295,676</u>	<u>251,398</u>	<u>290,839</u>	<u>284,878</u>
Cemetery:				
Personal services	33,595	41,173	1,365	-
Materials & supplies	3,987	1,500	243	1,000
Other services/charges	33,116	15,000	13	34,000
Sub-Total - Cemetery	<u>70,698</u>	<u>57,673</u>	<u>1,621</u>	<u>35,000</u>
Street Department:				
Personal services	70,265	149,716	76,355	78,409
Materials & supplies	47,247	7,500	30,399	7,500
Other services/charges	17,920	65,000	28,966	65,000
Capital Outlay	31,078	-	-	-
Debt service	1,099	13,188	14,574	13,183
Sub-Total - Street	<u>167,609</u>	<u>235,404</u>	<u>150,395</u>	<u>164,092</u>
Shop:				
Personal services	13,367	15,350	13,917	14,542
Materials & supplies	1,227	100	6,000	1,000
Other services/charges	405	1,500	1,250	500
Sub-Total - Shop	<u>14,999</u>	<u>16,950</u>	<u>21,167</u>	<u>16,042</u>
Total Expenditures	\$ <u>1,541,336</u>	\$ <u>1,412,270</u>	\$ <u>1,525,183</u>	\$ <u>1,482,453</u>
Transfers In & Other Revenue Sources:				
Transfer In	\$ 286,500	\$ 340,000	\$ 237,350	\$ 250,000
Transfer Out	-	-	-	-
Net Transfers	<u>\$ 286,500</u>	<u>\$ 340,000</u>	<u>\$ 237,350</u>	<u>\$ 250,000</u>
NET OPERATING INCOME	\$ <u>(290,526)</u>	\$ <u>(370,614)</u>	\$ <u>(161,824)</u>	\$ <u>(282,083)</u>
Net Change in Fund balance	\$ <u>(4,026)</u>	\$ <u>(30,614)</u>	\$ <u>76,326</u>	\$ <u>(32,083)</u>
BEGINNING FUND BALANCE	\$ 67,620	\$ 63,594	\$ 63,594	\$ 32,257
ENDING FUND BALANCE	\$ <u>63,594</u>	\$ <u>32,980</u>	\$ <u>139,920</u>	\$ <u>174</u>

**CITY OF NOWATA OKLAHOMA
ANNUAL CAPITAL/OPERATING BUDGET
FISCAL YEAR 2017-2018**

**NOWATA MUNICIPAL AUTHORITY
SUMMARY OF REVENUES AND EXPENDITURES**

	Unaudited Actual Fiscal Year 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018	
REVENUE SUMMARY					
Water utilities	\$ 728,693	\$ 800,000	\$ 961,465	\$ 985,000	Contract proposal #3
Water Rate Increase	-	40,521	-	-	
Rural water district increase	-	125,000	-	-	
Sewer utilities	373,835	400,000	436,583	435,000	
Sewer Rate Increase - 5%	-	20,574	-	21,829	
Garbage	404,925	418,000	478,077	475,000	
Garbage Rate Increase - 5%	-	21,191	-	23,904	
Admin Fee - \$2	-	40,800	36,415	35,000	
Late payment fee	48,574	55,000	7,825	7,500	
Other fees	6,644	7,500	357	-	
Interest	133	350	297	200	
Other	45,738	25,000	-	-	
Total NMA Revenues	\$ 1,608,541	\$ 1,954,236	\$ 1,921,019	\$ 1,983,433	
EXPENDITURE SUMMARY					
Administration Department:					
Personal services	\$ 206,588	\$ 136,073	\$ 177,349	\$ 179,523	
Materials & supplies	10,427	12,000	7,200	12,000	
Other services/charges	113,787	75,500	79,649	75,500	
Capital Outlay	5,460	-	-	-	
Debt Service	-	-	-	-	
Sub-Total - Administration	336,262	224,073	264,194	267,023	
Sanitation Department:					
Personal services	71,976	-	27,663	-	
Materials & supplies	4,789	4,500	47	4,500	
Other services/charges	316,308	360,000	357,484	370,800	
Capital Outlay	-	-	-	-	
Debt Service	138,752	-	-	-	
Sub-Total - Sanitation	531,825	364,500	385,195	375,300	
Water Department:					
Personal services	155,884	166,388	127,062	120,233	
Materials & supplies	169,161	138,500	170,000	138,500	
Other services/charges	57,509	98,000	65,000	98,000	
Capital Outlay	700	-	50,983	60,000	Filters
Debt Service	-	-	-	-	
Sub-Total - Water	383,254	402,888	413,045	416,733	

**NOWATA MUNICIPAL AUTHORITY
SUMMARY OF REVENUES AND EXPENDITURES**

	Unaudited Actual Fiscal Year 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018	
Sewer Department:					
Personal services	222,912	253,237	271,369	253,851	
Materials & supplies	81,359	31,250	24,961	31,250	
Other services/charges	53,382	108,000	54,083	54,000	
Capital Outlay	168	-	-	-	
Debt Service	170,837	233,346	231,826	233,324	2007 Bonds & CAT
Sub-Total - Sewer	<u>528,657</u>	<u>625,833</u>	<u>582,239</u>	<u>572,425</u>	
TOTAL EXPENDITURES	<u>\$ 1,779,998</u>	<u>\$ 1,617,294</u>	<u>\$ 1,644,673</u>	<u>\$ 1,631,481</u>	
NET OPERATING INCOME	<u>\$ (171,457)</u>	<u>\$ 336,942</u>	<u>\$ 276,347</u>	<u>\$ 351,952</u>	
Non-operating Expenses					
Transfers:					
Transfer In	\$ -	\$ -	\$ -	\$ -	
Transfer Out	(362,545)	(370,000)	(308,286)	(361,100)	
Sub-Total - Transfers	<u>\$ (362,545)</u>	<u>\$ (370,000)</u>	<u>\$ (308,286)</u>	<u>\$ (361,100)</u>	
NET INCOME	<u>\$ (534,003)</u>	<u>\$ (33,058)</u>	<u>\$ (31,939)</u>	<u>\$ (9,148)</u>	
BEGINNING FUND BALANCE	<u>\$ 586,673</u>	<u>\$ 52,670</u>	<u>\$ 52,670</u>	<u>\$ 23,391</u>	
ENDING FUND BALANCE	<u><u>\$ 52,670</u></u>	<u><u>\$ 19,612</u></u>	<u><u>\$ 20,731</u></u>	<u><u>\$ 14,243</u></u>	

Gross Profit By Department - excluding Capital Outlay

Water					
Revenue	\$ 728,693	\$ 800,000	\$ 961,465	\$ 985,000	
Expenses	382,554	402,888	362,062	356,733	
GP	<u>\$ 346,139</u>	<u>\$ 397,112</u>	<u>\$ 599,403</u>	<u>\$ 628,267</u>	
GP%	47.50%	49.64%	62.34%	63.78%	
Sewer					
Revenue	\$ 373,835	\$ 400,000	\$ 436,583	\$ 456,829	
Expenses	528,489	625,833	582,239	572,425	
GP	<u>\$ (154,655)</u>	<u>\$ (225,833)</u>	<u>\$ (145,656)</u>	<u>\$ (115,596)</u>	
GP%	-41.37%	-56.46%	-33.36%	-25.30%	
Garbage					
Revenue	\$ 404,925	\$ 418,000	\$ 478,077	\$ 498,904	
Expenses	531,825	364,500	385,195	375,300	
GP	<u>\$ (126,900)</u>	<u>\$ 53,500</u>	<u>\$ 92,882</u>	<u>\$ 123,604</u>	
GP%	-31.34%	12.80%	19.43%	24.78%	
Gross Profit	<u>\$ 64,584</u>	<u>\$ 224,779</u>	<u>\$ 546,629</u>	<u>\$ 636,275</u>	

**CITY OF NOWATA OKLAHOMA
ANNUAL CAPITAL/OPERATING BUDGET
FISCAL YEAR 2017-2018**

**NOWATA EMERGENCY MEDICAL AUTHORITY
REVENUES & EXPENDITURES**

	Unaudited Actual Fiscal Year 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018
REVENUES				
Ambulance subscriptions	\$ 143,364	\$ 145,000	\$ 182,667	\$ 180,000
EMS run payments	102,786	150,000	137,043	138,000
Reimbursements	9,441	3,000	-	-
Interest	15	-	31	10
Total Street Fund Revenues	\$ 255,605	\$ 298,000	\$ 319,741	\$ 318,010
EXPENDITURES				
Personal services	\$ 315,097	\$ 258,711	\$ 317,297	\$ 327,314
Materials & supplies	49,027	18,000	31,338	30,000
Other services and charges	36,317	50,000	24,252	25,000
TOTAL EXPENDITURES	\$ 400,441	\$ 326,711	\$ 402,886	\$ 382,314
Transfers				
Transfers In	\$ 96,764	\$ 30,000	\$ 67,500	\$ 65,100
Sub-Total Transfers	\$ 96,764	\$ 30,000	\$ 67,500	\$ 65,100
NET INCOME	\$ (48,073)	\$ 1,289	\$ (15,645)	\$ 796
BEGINNING FUND BALANCE	\$ 67,351	\$ 19,278	\$ 19,278	\$ 5,000
ENDING FUND BALANCE	\$ 19,278	\$ 20,567	\$ 3,633	\$ 5,796

**CITY OF NOWATA OKLAHOMA
ANNUAL CAPITAL/OPERATING BUDGET
FISCAL YEAR 2017-2018**

**AIRPORT ECONOMIC DEVELOPMENT AUTHORITY
REVENUES & EXPENDITURES**

	Unaudited Actual Fiscal Year 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018	
REVENUES					
City Use Tax	\$ 63,456	\$ 58,792	\$ 39,962	\$ 35,564	90%
Interest	17	-	39	30	
Total Street Fund Revenues	\$ 63,473	\$ 58,792	\$ 40,001	\$ 35,594	
EXPENDITURES					
Other services and charges	\$ 10,000	\$ 5,000	\$ 37,500	\$ 18,240	
Capital outlay	-	4,000	-	-	
Debt Service: \$125k, 4.5%, 6/18	-	64,000	72,500	65,520	
TOTAL EXPENDITURES	\$ 10,000	\$ 73,000	\$ 110,000	\$ 83,760	
Transfers					
Transfers In	\$ -	\$ -	\$ 12,500	\$ 46,000	
Sub-Total Transfers	\$ -	\$ -	\$ 12,500	\$ 46,000	
NET INCOME	\$ 53,473	\$ (14,208)	\$ (57,499)	\$ (2,166)	
BEGINNING FUND BALANCE	\$ 13,409	\$ 66,882	\$ 60,000	\$ 2,500	
ENDING FUND BALANCE	\$ 66,882	\$ 52,674	\$ 2,501	\$ 334	

**CITY OF NOWATA OKLAHOMA
ANNUAL CAPITAL/OPERATING BUDGET
FISCAL YEAR 2017-2018**

**CAPITAL IMPROVEMENT (HARMON)
REVENUES & EXPENDITURES**

	Unaudited Actual Fiscal Year 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018
REVENUES				
Donations	\$ 381,025	\$ -	\$ 8,136	\$ -
Interest	111	50	460	100
Total Street Fund Revenues	\$ 381,136	\$ 50	\$ 8,696	\$ 100
EXPENDITURES				
Materials & supplies	\$ 343,344	\$ -	\$ -	\$ -
Other services and charges	-	-	-	200
Capital outlay	-	-	343,255	-
TOTAL EXPENDITURES	\$ 343,344	\$ -	\$ 343,255	\$ 200
Transfers				
Transfers In	\$ -	\$ -	\$ 786	\$ -
Sub-Total Transfers	\$ -	\$ -	\$ 786	\$ -
NET INCOME	\$ 37,792	\$ 50	\$ (333,773)	\$ (100)
BEGINNING FUND BALANCE	\$ 296,127	\$ 188	\$ 333,919	\$ 100
ENDING FUND BALANCE	\$ 333,919	\$ 238	\$ 146	\$ -

**CITY OF NOWATA OKLAHOMA
ANNUAL CAPITAL/OPERATING BUDGET
FISCAL YEAR 2017-2018**

**CEMETERY CARE FUND
REVENUES & EXPENDITURES**

	Unaudited Actual Fiscal Year 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018
REVENUES				
Cemetery care	\$ 3,050	\$ 2,000	\$ 3,440	\$ 2,500
Interest	37	-	38	10
Total Street Fund Revenues	\$ 3,087	\$ 2,000	\$ 3,478	\$ 2,510
EXPENDITURES				
Materials & supplies	\$ -	\$ 2,000	\$ -	\$ -
Other services and charges	-	25,000	42,500	3,400
TOTAL EXPENDITURES	\$ -	\$ 27,000	\$ 42,500	\$ 3,400
Transfers				
Transfers In	\$ 15,380	\$ -	\$ 39,139	\$ -
Transfers Out	-	-	(56,789)	-
Sub-Total Transfers	\$ 15,380	\$ -	\$ (17,350)	\$ -
NET INCOME	\$ 18,467	\$ (25,000)	\$ (56,372)	\$ (890)
BEGINNING FUND BALANCE	\$ 38,795	\$ 57,262	\$ 57,262	\$ 890
ENDING FUND BALANCE	\$ 57,262	\$ 32,262	\$ 890	\$ -

**CITY OF NOWATA OKLAHOMA
ANNUAL CAPITAL/OPERATING BUDGET
FISCAL YEAR 2017-2018**

**POLICE CAPITAL OUTLAY
REVENUES & EXPENDITURES**

	Unaudited Actual Fiscal Year 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018
REVENUES				
Fines & Forfeitures	\$ 5	\$ -	\$ 20,082	\$ 15,000
Donations/Reimbursement	6,552	-	12,035	-
Interest	3	-	64	-
Total Street Fund Revenues	\$ 6,560	\$ -	\$ 32,181	\$ 15,000
EXPENDITURES				
Materials & supplies	\$ -	\$ -	\$ 1,538	\$ -
Other services and charges	-	-	6,865	-
Capital outlay	-	-	20,117	-
Debt service	-	-	1,000	12,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ 29,520	\$ 12,000
NET INCOME	\$ 6,560	\$ -	\$ 2,661	\$ 3,000
BEGINNING FUND BALANCE	\$ 12,288	\$ 18,848	\$ 18,848	\$ 21,500
ENDING FUND BALANCE	\$ 18,848	\$ 18,848	\$ 21,509	\$ 24,500

**CITY OF NOWATA OKLAHOMA
ANNUAL CAPITAL/OPERATING BUDGET
FISCAL YEAR 2017-2018**

**FIRE SPECIAL REVENUE
REVENUES & EXPENDITURES**

	Unaudited Actual Fiscal Year 2015-2016	Approved Budget Fiscal Year 2016-2017	Projected Budget Fiscal Year 2016-2017	Proposed Budget Fiscal Year 2017-2018
REVENUES				
Fire runs	\$ 7,092	\$ 7,050	\$ 4,100	\$ 4,000
Fire subscriptions	5,772	40,000	15,762	15,000
Interest	16	-	120	100
Total Street Fund Revenues	\$ 12,879	\$ 47,050	\$ 19,982	\$ 19,100
EXPENDITURES				
Materials & supplies	\$ -	\$ 5,250	\$ 2,457	\$ 2,500
Other services and charges	-	20,000	-	-
Capital outlay	-	-	2,000	-
Debt service	-	21,780	21,901	21,780
TOTAL EXPENDITURES	\$ -	\$ 47,030	\$ 26,358	\$ 24,280
NET INCOME	\$ 12,879	\$ 20	\$ (6,376)	\$ (5,180)
BEGINNING FUND BALANCE	\$ 43,517	\$ 56,396	\$ 56,396	\$ 50,000
ENDING FUND BALANCE	\$ 56,396	\$ 56,416	\$ 50,020	\$ 44,820

RESOLUTION NO. 2017-06-01

**A RESOLUTION OF THE CITY OF NOWATA, A MUNICIPAL CORPORATION,
APPROVING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2017-2018 AND
ESTABLISHING BUDGET AMENDMENT AUTHORITY**

WHEREAS, the City of Nowata has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, the City Manager and Treasurer have prepared a budget for the fiscal year ending June 30, 2018 (FY 2017-2018) consistent with the Act; and

WHEREAS, the Act in section 17-215 provides for the City Manager, or his/her designee, as authorized by the Board of Commissioners, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, the budget has been formally presented to the Board of Commissioners at least thirty (30) days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, the Board of Commissioners has conducted a Public Hearing at least fifteen (15) days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS MEETING IN SPECIAL SESSION ON THIS 23RD DAY OF JUNE, 2017, AS FOLLOWS, TO-WIT:

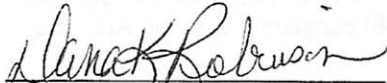
SECTION 1. The Board of Commissioners of the City of Nowata does hereby adopt the FY 2017-2018 Budget on this 23rd day of June, 2017 with total resources available in the amount of \$3,710,429 and total fund/departmental appropriations in the amount of \$3,619,888 and as further provided by Exhibit A, attached hereto and incorporated herein by reference.

SECTION 2. The Board of Commissioners does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2017-2018, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Board.

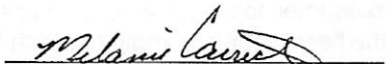
SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Board of Commissioners and filed with the State Auditor and Inspector.

PASSED AND APPROVED by the Board of Commissioners on this 23rd day of June, 2017 and made effective immediately.

CITY OF NOWATA, OKLAHOMA
a municipal corporation

By: 
Dana Robinson, Mayor

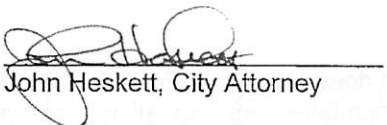
ATTEST:

By: 
Melanie Carrick, City Clerk



APPROVED AS TO FORM:

HESKETT & HESKETT
City Attorneys

By: 
John Heskett, City Attorney



RESOLUTION NO. 2017-06-01

A RESOLUTION AMENDING SEWER AND WASTE SERVICE RATES FOR THE NOWATA MUNICIPAL AUTHORITY, A PUBLIC TRUST.

WHEREAS, by majority vote of the Board of Trustees at a special meeting on the 23rd day of June, 2017, it was determined upon the recommendation of the Authority's accountant to be in the best interest of the City of Nowata to increase the rates charged for sewer services and trash services to provide for a balanced budget for fiscal year 2017/2018.

WHEREAS, the Chairman and Board of Trustees has reviewed such water rates and finds that such rates should be amended as set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board of Directors of the Nowata Municipal Authority, meeting in special session on this 23rd day of June, 2017, as follows, to-wit:

Section 1.

WASTEWATER TREATMENT RATE

All users of the wastewater treatment system shall be charged Fourteen Dollars and Thirty-eight Cents (\$14.38) per month for the first one thousand (1000) gallons of metered consumption, plus a charge of Four Dollars and Forty-one Cents (\$4.41) for each additional one thousand (1,000) gallons of metered water usage.

Section 2.

BUSINESS AND RESIDENTIAL FEES

B. The monthly charge to be levied by the Nowata Municipal Authority, for trash pickup shall be as follows:

1. Business and Residential (within City limits).

One (1) Polycart; One (1) collection per week:

\$13.50 per month

Each additional polycart, \$7.35 each.

Excess trash and garbage piled outside any container may constitute an extra charge

2. Business and Residential (outside City limits).

One (1) Polycart; One (1) collection per week:

\$28.10 per month

Each additional polycart collection, \$7.35 each.

Excess trash and garbage piled outside any container may constitute an extra charge.

3. Business-Containerized. The monthly charge for containerized trash pick shall be as follows, to-wit:

<u>Pick Ups Per Week</u>	<u>2yds</u>	<u>3yds</u>	<u>4yds</u>	<u>6yds</u>
1.	\$45.78	\$68.10	\$90.40	\$135.03
2.	\$90.40	\$135.03	\$179.65	\$268.90
3.	\$135.03	\$201.96	\$268.90	\$402.78
4.	\$179.65	\$268.90	\$358.15	\$536.65
5.	\$224.28	\$335.84	\$447.40	\$670.53

Section 3. All other resolutions or portions thereof inconsistent or conflicting with this resolution or any portion thereof are hereby repealed to the extent of such inconsistency or conflict.

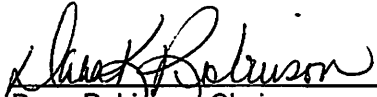
Section 4. The rates, fees, tolls and charges prescribed herein and in addition to any other amounts due under any other ordinances, resolutions or other enactments of the Authority.

Section 5. This resolution shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under any prior resolution, and each provision of any such prior resolution shall be treated and held as still remaining in force for the purpose of sustaining and all proper actions, suits, proceedings, and prosecution's for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining and judgement, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.


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PASSED AND APPROVED this 16th day of August, 2016.

NOWATA MUNICIPAL AUTHORITY
a public trust

By: 
Dana Robinson, Chairman

ATTEST:

By: 
Melanie Carrick, Secretary



APPROVED AS TO FORM AND CONTENT:

HESKETT & HESKETT

By: 
John Heskett

ORDINANCE NO. 2017-06-03

AN ORDINANCE OF THE CITY OF NOWATA, OKLAHOMA, A MUNICIPAL CORPORATION, AMENDING SECTION 17-302, OF THE CODE OF ORDINANCES OF THE CITY OF NOWATA, TITLED "WASTEWATER TREATMENT RATE", BY INCREASING THE AMOUNT CHARGED; AMENDING SECTION 17-404(B), TITLED "FEES", FOR THE PURPOSE OF INCREASING THE AMOUNT CHARGED FOR WASTE REMOVAL SERVICES; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER, AND DECLARING AN EMERGENCY AND EFFECTIVE DATE.

WHEREAS, by majority vote of the City of Nowata Board of Commissioners at a special meeting on the 23rd day of June, 2017, it was determined upon the recommendation of the City's accountant to be in the best interest of the City of Nowata to increase the rates charged for sewer services and trash services to provide for a balanced budget for fiscal year 2017/2018.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Nowata, Oklahoma, meeting in special session on this 23rd day of June, 2017, as follows:

Section One (1): That Section 17-302, titled "Wastewater Treatment Rate" of the Code of Ordinances, City of Nowata, Oklahoma, is hereby amended to read as follows, to-wit:

SECTION 17-302 WASTEWATER TREATMENT RATE

All users of the wastewater treatment system shall be charged Fourteen Dollars and Thirty-eight Cents (\$14.38) per month for the first one thousand (1000) gallons of metered consumption, plus a charge of Four Dollars and Forty-one Cents (\$4.41) for each additional one thousand (1,000) gallons of metered water usage.

Section Two (2): That Section 17-404(B), titled "Business and Residential" of the Code of Ordinances, City of Nowata, Oklahoma, is hereby amended to read as follows, to-wit:

SECTION 17-404(B) BUSINESS AND RESIDENTIAL FEES

B. The monthly charge to be levied by the City of Nowata, Oklahoma, or by the Municipal Authority of the City of Nowata, Oklahoma, for trash pickup shall be as follows:

1. Business and Residential (within City limits).

One (1) Polycart; One (1) collection per week:

\$13.50 per month

Each additional polycart, \$7.35 each.

Excess trash and garbage piled outside any container may constitute an extra charge

2. Business and Residential (outside City limits).

One (1) Polycart; One (1) collection per week:

\$28.10 per month

Each additional polycart collection, \$7.35 each.

Excess trash and garbage piled outside any container may constitute an extra charge.

3. Business – Containerized. The monthly charge for containerized trash pick shall be as follows, to-wit:

Pick Ups <u>Per Week</u>	<u>2yds</u>	<u>3yds</u>	<u>4yds</u>	<u>6yds</u>
1.	\$45.78	\$68.10	\$90.40	\$135.03
2.	\$90.40	\$135.03	\$179.65	\$268.90
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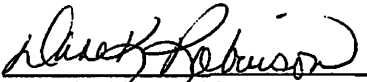
Section Three (3) Severability. If any provision, section, subsection, sentence, clause, phrase or other portion of this Ordinance or the application thereof to any person or circumstance is held to be unconstitutional, illegal or in conflict, by a Court of competent jurisdiction, or by any federal agency, the remainder of this Ordinance, and the application of such provisions to other persons and circumstances shall not be affected thereby, and to this end, such portion of the Ordinance shall be deemed a separate, distinct and independent, provision and not affecting the validity of the remainder of this Ordinance.

Section Four (4): Repealer. Any Ordinance or Code provision, or parts thereof, in conflict with this Ordinance are to that extent hereby repealed.

Section Five (5): Emergency Clause, Effective Date. There being an immediate necessity existing for the preservation of the public peace, health and safety, an emergency is hereby declared to exist by reason of which this Ordinance shall be in full force and effect from and after its passage, approval and publication one time, but its effective from and after its passage and approval.

PASSED AND APPROVED this 23rd day of June, 2017.

CITY OF NOWATA, OKLAHOMA
a municipal corporation

By: 
Dana Robinson, Mayor

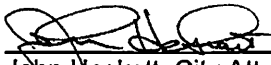
ATTEST:

By: 
Melanie Carrick, City Clerk



APPROVED AS TO FORM:

HESKETT & HESKETT
City Attorneys

By: 
John Heskett, City Attorney

Affidavit of Publication

STATE OF OKLAHOMA,

SS:

COUNTY OF NOWATA

John Link, of lawful age, being duly sworn and authorized, says that he is Publisher of the Nowata Star, a weekly newspaper published in the City of Nowata, Nowata County, Oklahoma, a newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971, as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement, on the following dates:

6/7, 2017
_____, 20____
_____, 20____

\$15.15
Publisher's Fee

John Link
Publisher


Subscribed and sworn to before me this

7 day of June, 2017

Marie Wasson
Notary Public

My commission expires: 3/24/19

PUBLIC NOTICE
Published in the Nowata Star on Wednesday, June 7, 2017.
In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the proposed City of Nowata Fiscal Year 2017 / 2018 Annual Budget will be considered at a public meeting held on June 12, 2017. Special Meeting of the City Council. Copies of the proposed budget are available for review in the Office of the City Clerk at the Nowata City Hall. Notice is hereby given that the City of Nowata FY18 Annual Budget will be considered for adoption during a meeting of The City Council on June 12, 2017. CITY OF NOWATA OKLAHOMA Fiscal Year 2017/2018 Annual Budget

 **MARIE WASSON**
Notary Public
State of Oklahoma
Commission # 11002680 Expires 03/24/19

NowataSTAR
P.O. Box 429
Nowata, OK 74048-0429
918-273-2446